Heathcote High School P&C

Minutes of Meeting Held 25 February 2015

Meeting Declared Open 7.37 pm

Chairperson: Kathy Cunynghame

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of Heathcote High School P&C were confirmed as correct.

Matters Arising from Previous Minutes

Nil

Correspondence In

Member resignation letter

Correspondence Out

Nil

Treasurer’s Report

Cheque Account 26/02/2015

Total $348.40

Trust Account

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<th>Date</th>
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Principals Report

Mrs Pearse conveyed Mr Noonan’s apologies.

P&C advised that Mrs Pearse will be Acting Principal until further notice and Ms Davies will be Acting Deputy Principal until further notice.

- Promotional video of the school at an approximate cost of $3000
- Parent body of Helensburgh students are lobbying the government for a school bus service
- School website details an intended trip to Europe in 2016 for 9, 10, 11 students
- Mrs Pearse addressed the 2014 HSC results detailing how rankings were determined and reported in the local newspaper. The 2014 cohort was the second smallest in the shire and it
was noted that a small increase in band 5 results would transfer to a substantial increase in our ranking

- Mrs Pearse gave a detailed presentation outlining factors influencing a student’s success and how the school intended to work with the current year 12 to ensure they obtained the best results possible.
- Some initiatives moving forward include:
  - Expanding team teaching program with both the Principal and Deputy Principal visiting classrooms. It is hoped this will lead to a long term self-sustaining professional learning community.
  - Study Skills Day which will include sessions dedicated to English essays and English studies skills. The English Department will also be holding Friday afternoon study circles in English and Drama.
  - Executive discussed behaviour and discipline issues ensuring year 12 are aware of school’s expectations
  - Mr Thorncraft upgrading computers ensuring students are feeling supported and heard
  - All year 12 students to be interviewed after their exams to discuss results and ways the school can support students moving forward

- Mrs Pearse discussed the introduction of Independent Faculty evaluations.

Mrs Pearse introduced Ms Amanda Vials, Head Teacher Science

Ms Vials discussed the ways in which the Science Department is facilitating continued professional training of teachers. Ms Vials presented a detailed and very informative report to the P&C on the importance of relevant training. As an example Ms Vials has evaluated many programs and chosen 14 self-paced courses that can be studied in a teacher’s own time and therefore will reduce any disruption to face to face teaching. Even though we have until 2017 to comply with mandatory professional learning requirements we have started to implement the system now.

The Science Department is also evaluating the Assessment Tasks in the 7-10 year groups. The Assessment Tasks will be divided into three streams to ensure all students will be able to meet the assessment outcomes.

General Business

- The issue of facilitating the payment of the voluntary P&C fees was discussed. P&C funds are used to purchase resources for the school to support teachers in providing the best possible education for the students. A motion was put forward for a letter from the P&C to be included with the fees in the event that the levy was not included on the students’ fees list. All in attendance agreed.
- Parents brought up concerns with regard to students being left at bus stops on bus routes from Woronora Heights (993). Reasons given included no bus pass and overcrowding. Mrs Pearse agreed to investigate with the bus company.
- Parents from Helensburgh are petitioning for buses to transport children. A petition has been organised by the parent body to present to relevant politicians.
- Technology Team lead by Mr Thorncraft to implement BYOD (bring your own device). Initially this will include classes 7S and 8S.
- School Three Year Plan
- Faculty Review – promoted on website. General feedback can be made available to P&C
- Year 12 has been prioritised for study circles with year 11 to follow later with some study skills sessions
- Interim reports for years 7 and 11 will be sent out before end of Term 1. Years 8, 9 and 10 will receive interim reports early term 2.
- Locker availability
- A new General Assistant has commenced

Meeting closed 9.40 pm

Next meeting to be held 25 March 2015 commencing at 7.30 pm